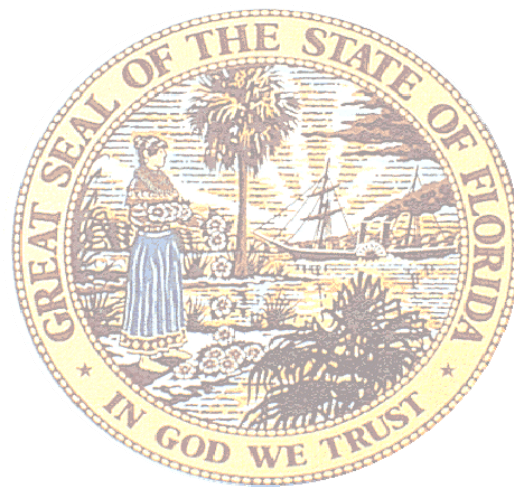


Florida Board of Professional Engineers

2507 Callaway Rd, Suite 200
Tallahassee, FL 32303



Fundamentals of Engineering Re-Examination Application

BOARD OF PROFESSIONAL ENGINEERS

INSTRUCTIONS FOR COMPLETING THIS APPLICATION TO RECEIVE ELIGIBILITY TO RESIT FOR THE NCEES FUNDAMENTALS EXAMINATION

The Florida Board of Professional Engineers has entered into a contract with NCEES to administer the engineering examinations effective with the October of 2009 examination.

Entering into this contract does not affect the eligibility determination. You must file your application with the Board of Professional Engineers for each exam date, and you must receive notice of eligibility from the Board to sit for the examination, prior to registering with NCEES at www.ncees.org. Approvals are exam date specific. If you don't show or if you do not pass the exam, then you will be required to submit a new re-examination application and fee for board approval of your next desired exam date.

In order to qualify for the Fundamentals of Engineering Examination, you must meet the qualifications listed in Chapter 471, Florida Statutes, and (F.S.) and Rule 61G15, Florida Administrative Code (F.A.C.). Our office staff process engineer Intern Retake Applications when they are deemed complete.

APPLICATION INSTRUCTIONS:

Applications received after the scheduled deadlines will be processed for the following scheduled exam date. It is recommended that you mail your application at least ten days prior to the application date.

As you begin this application process you will receive updates on your application

30 day notice of status - You may also check the status of your application by visiting our web site and selecting the search link to myfloridalicense.com. If you have not received a status as the completion date approaches, please contact our office by e-mail, fax or phone.

Notice of Complete Status will be sent by email. (Your email is required)

Notice of Approval *Once you receive your Notice of Approval card from the Board, you must register with NCEES at www.ncees.org to complete the examination process.**

If you have any questions concerning Licensure by Examination, please contact our office.

Lisa Simmons
Licensure Analyst
Florida Board of Professional Engineers
2507 Callaway Road, Suite 200
Tallahassee, Florida 32303.
(850) 521-0500 ext. 112
Use email address to verify application status: lsimmons@fbpe.org

Application for Eligibility to sit for the Fundamentals of Engineering Re-Examination Application Fee \$30.00 Attn: Lisa Simmons	Florida Board of Professional Engineers 2507 Callaway Rd, Suite 200 Tallahassee, FL 32303 (850) 521-0500
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1. APPLICANT PROFILE DATA: PLEASE TYPE OR PRINT WITH BALL POINT PEN

Name	Last	First	Middle
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Mailing Address	Number and Street			Apt/Lot No.
	City	County	State	Zip

*Social Security Number	Home Telephone No. ()	Business Telephone No. ()
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*Social Security numbers are mandatory pursuant to Title 42 United States Code, Sections 653 and 654; and Sections 455.203(9), 455.213(1), 409.2577, and 409.2598, Florida Statutes.	Email Address (Email address is required to complete this application)
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Have you ever been convicted or found guilty, or entered a plea of guilty or nolo contendere regardless of adjudication, of a crime in any jurisdiction, or have you ever been found guilty by a military court-martial? (Do not include pending charges or non-criminal traffic violations.) YES NO
 If YES, please list date, jurisdiction (state & county), offense, disposition and all other relevant information on attached sheet(s).

Have you ever change your name through marriage or through action of a court, or have you ever been known by any other name:
 YES NO If YES, please attach a copy of the marriage certificate or legal court order.

We are required to ask that you furnish the following information as part of your voluntary compliance with Section 2, Uniform Guidelines on Employee Selection Procedure (1978) 43FR38296 (August 25, 1978). This information is gathered for statistical and reporting purposes only and does not in any way affect your candidacy for licensure.

Race: Caucasian African-American Hispanic Asian Native American **Other:** _____ **Sex:** Male Female

2. EDUCATION:

Is this a foreign Degrees Yes No

Name & Addresses Colleges/Universities Attended:	Type of Degree:	Did you graduate Y/N (If yes, transcript required. Not required for foreign Degrees)	Are you currently enrolled? <input type="checkbox"/> YES <input type="checkbox"/> NO If currently enrolled, list anticipated date of graduation. Month/Day/Year (Letter of Good Standing Required)		In what discipline of engineering was or will your degree be issued?
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Please indicate exam date preference applying for: April _____ October _____
 Have you filed an application with this office previously? YES NO If yes, list the date of the last Engineer Intern Examination you have taken or were scheduled for: _____

4. SPECIAL TESTING ACCOMMODATIONS:

Special testing accommodations due to disability or religious conflicts will be processed at the time you register with NCEES for the examination.

5. AFFIRMATION

I have carefully read the questions in the foregoing application and have answered them completely, without reservations of any kind, and I declare and affirm that my answers and all statements made by me herein are true and correct. Should I furnish any false information in this application, I hereby agree that such act shall constitute cause for the denial, suspension, or revocation of any license to practice in the State of Florida for the profession for which I am applying.

Applicant

Sign Here  _____

Date _____

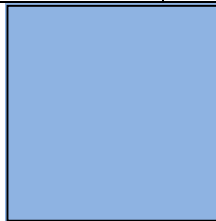
5. WRITE NAME ON BACK OF PICTURE & ATTACH TO THIS APPLICATION:

Write Name on Back of Picture

Tape PHOTO to bottom right corner of this application

No self-developing pictures with Polaroid backing or colored copies

Attach passport photo or copy of valid do not staple.



Check this box if Conditional Documents are attached.
(Transcripts verifying additional hours required.)

Letter of Good Standing

If you are currently enrolled in a Bachelors program in engineering, please complete the following statements pertaining to yourself and the educational institution you are attending, before forwarding this document to your school for certification. PLEASE TYPE OR PRINT LEGIBLY.

Name and Address of Institution:

Name and Address of Applicant:

Social Security No.:

Date of Enrollment:

Anticipated Graduation:

Date to be awarded:

I am making application to the Florida Board of Professional Engineers for the Fundamentals of Engineering Examination and subsequent certification as an Engineer Intern. In order to make application, I must certify that I am a senior in good standing in a Board approved engineering program. With this understanding, I am providing the following information to be certified by the institution at which I am currently enrolled. Please complete and forward this document to the Florida Board of Professional Engineers, 2507 Callaway Rd, Suite 200, Tallahassee, FL 32303

Signature of Applicant: _____

Date: _____

TO BE COMPLETED BY THE INSTITUTION ONLY

This is to certify that _____ DOB _____

Is a _____ in good standing with an anticipated graduation date of _____
at which time a _____ degree in _____ engineering will be
awarded, with a major in the _____ discipline.

Signature of Registrar or Dean of the College of Engineering

(SCHOOL SEAL)

Date

RETURN THIS DOCUMENT TO:

Florida Board of Professional Engineers
Lisa Simmons, License Analyst
2507 Callaway Rd, Suite 200
Tallahassee, FL 32303

Check List for Reexamination Applicants

All Incomplete applications will be returned

This application Completion Checklist:

- One of the following:
 - Transcript
 - Letter of Good Standing
- Complete the enclosed application document and return it to the Florida Board of Professional Engineers, 2507 Callaway Rd, Suite 200, Tallahassee, FL 32303.
- Attach to the reexamination application a check or money order for \$30.00 made payable to the Florida Board of Professional Engineers.
- Affix one (1) original 2”x 2” photos to the application. Snapshots and passport photos are acceptable; Polaroid or self-developing photos are not. Please sign the back of both photographs in the event they become separated from the application. *Do not submit any photographs that are not identified.***
- It is imperative that you advise FBPE and NCEES of any changes of address. Failure to do so will prevent delivery of important information regarding your application and examination dates. Address changes for NCEES accordance with NCEES instructions. A copy of the marriage certificate or court order is required. (Attach it to this Application)**
- You are required to submit an official transcript showing that you hold an EAC/ABET Engineering undergraduate degree. **This is a requirement to be eligible to retake the exam.****
- Check this box if you are attaching Conditional Documents. (**Transcripts verifying additional hours are required.**)
- For those currently enrolled, if your graduation did not occur, or has changed, then submit a new letter of good standing to the Board Office.

If your application packet is missing any of these forms, you may download them from our web site www.fbpe.org under the [application section](#).

If you have any questions, you may contact:

**ATTENTION: [Lisa Simmons](mailto:lsimmons@fbpe.org)
Licensure Analyst
Florida Board of Professional Engineers
2507 Callaway Road, Suite 200
Tallahassee, Florida 32303.
(850) 521-0500 ext 112**

For more timely response, contact by email. lsimmons@fbpe.org