



DO NOT FAX OR E-MAIL
FLORIDA BOARD OF PROFESSIONAL ENGINEERS
2507 Callaway Road, Suite 200
Tallahassee, Florida 32303-5368
(850) 521-0500
www.fbpe.org

Current Renewal Notice
Fee \$5.00
Professional Engineer License
For the Period March 1, 2009 through February 28, 2011

Change of Address

Name: _____

City: _____, State: _____ Zip: _____

PE: _____

Work Phone #: _____ Home Phone #: _____

E-Mail (Required): _____

This is your **NOTICE FOR RENEWAL** of your Professional Engineer License issued for the period of March 1, 2007 to February 28, 2009. **Your current license will expire on February 28, 2009.** Your current license will become delinquent on March 1, 2009, and you will not be permitted by law to perform engineering. Once this renewal is complete, you will receive a license with an expiration date of February 28, 2011.

OPTION 1 – Online Renewal

Online license renewal is available at www.MyFloridaLicense.com. Online renewal will provide the most expedient method of renewing your license. In order to renew your license online, you must self-report your Area of Practice Continuing Education and pay the renewal fee on the www.MyFloridaLicense.com site. The Laws & Rules course must be reported by the provider of the course. Contact the provider of the course for more information.

OPTION 2 – Mail

When renewing by mail, you must complete the entire form and return the form and fee to the address noted above. The correct fee must be paid by check or U.S. Money Order made payable in U.S. currency to the **Florida Board of Professional Engineers. DO NOT SEND CASH OR PURCHASE ORDERS. Payments cannot be made by phone.**

NOTE: If your firm or company pays the renewal fee, the company or firm must submit this completed form to update your license status. **Please advise your firm or company not to include PE renewal fees in the same check as the fee for renewal of the company's Certificate of Authorization.**

COURSES – If you mail your renewal to the Board Office for processing, note the name of your course **will not** be listed on your CE record for Areas of Practice. This will not affect the renewal of your license in any way. Your provider information will show with the date that the course was taken.

CHANGE OF STATUS – If you wish to change the status of your license to Inactive, complete the Inactive Certification on the back of this form. To change your status to Active, you will need to renew your license and then submit a Change of Status application to the Board.

RETIRED STATUS – NO FEE REQUIRED

If you would like to request Retired Status, please download the application from the Board's website or request the application be mailed to you. If you enter Retired Status, future licensure in Florida will require a new application and the ability to meet licensure standards in place at the time of application.

Allow four (4) to six (6) weeks for your renewal to be processed before contacting the Board.

