

GENERAL INFORMATION

Section 553.79(5), Florida Statutes, requires that a Special Inspector perform structural inspections on threshold buildings in accordance with a structural inspection plan describing specific inspection procedures and schedules such that the building can be adequately inspected for compliance with the permitted documents. Inspections shall include shoring and re-shoring during construction. The law further states that special inspectors shall meet the requirements for qualification established by the Florida Board of Professional Engineers.

You are hereby advised that professional engineers shall not commit misconduct in the practice of their profession and that such misconduct includes, but is not limited to, performing work when not qualified by training or experience in the field or discipline of professional engineering involved. Further, engineers shall not make any statement or claims which misrepresent pertinent facts concerning their past employment or work with the intent and purpose of enhancing their qualifications.

In accordance with Rule 61G15-35.003, Florida Administrative Code, upon receiving the assignment as Special Inspector for a building, you must file a signed, dated, and sealed certificate with the enforcement authority stating that you are competent to provide inspection of that structure.

All required written reports shall be prepared by you and bear your seal, and shall be submitted to the enforcement agency in accordance with Section 553.79(5)(d), Florida Statutes.

Prior to the issuance of a Certificate of Occupancy, you are required to file a signed and sealed statement of compliance with the enforcement agency in accordance with Section 553.79(7)(a), Florida Statutes.

QUALIFICATIONS CRITERIA

All applicants must be professional engineers, in good standing, licensed in the State of Florida. In addition they must:

1. Have had experience on at least three threshold type buildings.
2. Demonstrate completion of three years of experience in performing structural field inspections on threshold buildings, and two years of experience in the structural design of threshold type buildings. The beginning dates of projects shall be no older than ten years prior to the date of the application.
3. Submit three letters of recommendation from professional engineers whose principal practice is structural engineering in the State of Florida, one of whom must be certified special inspector.

A Threshold Building is defined in Section 553.71(7), Florida Statutes, as

1. Any building greater than three stories or 50 feet in height **OR**
2. A building having an Assembled Occupancy which exceeds 5,000 sq.ft. and has an occupancy content of greater than 500 persons.

**APPLICATION FOR SPECIAL INSPECTOR CERTIFICATION UNDER SECTION
553.79(5)(a), FLORIDA STATUTES**

\$225.00 Application fee required

Last Name: _____ **First Name:** _____

PE Number: _____

Prior to completing this section of the application, verify that your Name and Address are correct by accessing our web page site www.fbpe.org . If the address of record is correct, you do not have to complete this portion of the application. If it is incorrect, list your new address of record. We will change our records accordingly.

I wish to file a change of address to update my record.

Street Address

City, State and Zip Code

Qualification Section of Special Inspector Application. Please use a separate form for each project and copy this page as often as necessary.

Please complete the form below. Design experience is only recognized for projects where the designs are complete. List the type of project and the occupancy. Identify features that qualify the design as a threshold-type building or the scope of the inspection, the number of years of experience claimed for this project, and the name and license number of the structural engineer of record for this project. Overlapping time periods of projects may only be counted once.

Submitted for:

- Field Inspections
 Structural Design Experience

1. Project identification and location.			
2. Occupancy type(s).			
3. Identify features that will qualify the design as being a threshold type building (See definition contained in the General Information, included with this Application.)			
4. Scope of field inspection or description of structural systems designed by applicant.			
5. Number of years/months experience claimed for this project with time indicated by month and year for start and end of project.	Start Month/Year	End Month/Year	Total Years/Months
6. Name and license number of structural engineer of record for the project.			

I am a professional engineer currently licensed in the State of Florida and my principal practice is in structural engineering. I hereby certify that the above statements are true and correct and that I have the technical competency to perform structural inspection on threshold type buildings as required by Section 553.79(5)(a), Florida Statutes.

Please sign, date, and seal here.

FLORIDA BOARD OF PROFESSIONAL ENGINEERS

ATTENTION: Frances Ingram
2507 Callaway Road, Suite 200
TALLAHASSEE, FLORIDA 32303
(850) 521-0500

LETTER OF RECOMMENDATION FOR SPECIAL INSPECTOR CERTIFICATION

Name of Applicant PE # _____
Name of Person Completing Form PE #
SI # _____

Street Address _____
Street Address

City, State, Zip Code _____
City, State, Zip Code

Telephone No.

Indicate date form was forwarded to reference: _____

I am submitting an application for certification as a Special Inspector. I am listing your name for a Letter of Recommendation. Would you please complete this form and mail it to the Board of Professional Engineers.

1. I have known applicant from _____ to _____.
2. During this time, I know that this applicant has worked as a structural engineer and has gained experience in the area of inspection of Threshold Buildings.
3. Please comment on the applicant's engineering work as it relates to threshold type buildings.

A. Experience: _____

B. Ability: _____

C. Competency: _____

(SEAL)

Signature

Date Signed